

John Alexander
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Objective

To gain a meaningful position utilizing my certifications, strong work ethic and experience.

Qualifications

Relates well with people of all levels, thorough in handling details, creative flair implementing programs and proven adaptability to challenges

Education

New Century Careers, Pittsburgh, PA	2008 NIMS Level 1 Certification
ICM School of Business, Pittsburgh, PA	2002 Coursework in Computer Network Engineering
Taylor Alderdice HS, Pittsburgh, PA	2001 Applied Technology Certificate /HS Diploma

Relevant Experience

3/2008-3/2009	Clark Screw Machine Co. <i>Machine Operator</i> Work on Screw Machines and secondary operations milling, drilling and chamfering parts. Also wash parts when necessary and transport parts via forklift.
5/2005-Present	Magic's Towing, Pittsburgh, PA <i>CEO/Tow Truck Driver/Mechanic/Promotional Coordinator</i> Towed vehicles and performed small repairs. Utilized my ability to work with my hands and handled promotional responsibilities.
2007	Manpower Temporary Agency, Pittsburgh, PA <i>Laborer</i> Filled labor positions for various Pittsburgh employers.
2006	Century III Chevrolet, W. Mifflin, PA <i>Car Salesman</i> Displayed vehicles, sold cars and followed up on customer sales leads.

Other Experience

Computer experience includes Microsoft Windows, Excel, Power point and Word.

General experience includes office equipment operation, NFTE(National Foundation for Teaching Entrepreneurs) and Leadership Training Seminars and Forklift Certification.

References Available Upon Request